

Fidelity Points: SCPM Child and Family Team Meeting

The child or family must be present for family engagement and team meeting

All team members must be engaged and prepared ahead of time

Record Read and Staff Engagement:

- Read all allegations and critical documents
- Use QSR tables Pre-CFTM process: have staff self rate their status and set goals related to performance
- Develop Non-Negotiables in ways that families and teams understand the parameters of planning (test what is really non-negotiable)
- Understand Safety Concerns, past and present
- Develop Worry statements in ways that families and teams can understand and can set the groundwork for needs.
- Plan for and schedule debriefing
- Understand time constraints from staff
- Explore Power, Bias, and System barriers that the families face, as the staff see them.

Family and Team Engagement:

- Family engagement must be done in person except if a parent or child is out of state and participating by phone, or incarcerated without a way to meet in person.
- The family should be offered the engagement at their home or a community location except when there is a significant safety concern.
- The family preference will be honored without pressure from facilitator or staff.
- The facilitator must leave with:
 - Family Goal or Vision
 - Team List of Contacts
 - Plan for the family to invite and the facilitator to call each team member
 - A few ground rules from the family
 - Practice of the family story
 - Identify a few strengths, worries, and needs
 - Identified Time and Place.
- All Child and Family Team Members must be prepared in advance of the meeting.

Child and Family Team Meetings:

- Families start:
 - Meeting
 - State Goals
 - Ground Rules
 - Story
 - Strengths, Worries, and Needs
- Families Choose: the power of the pen (families get marker and identify needs we will plan for)
- Document all posters and all comments on form
- Staff and Professionals go second or last

Debriefing:

- Review and re-rate QSR tables based on the experience after the process.
- Use feedback sheets for appropriate role (facilitator/coach)
- Link practice to outcomes for the family: what was different? How was safety addressed?